

The Housing Process for the 2016 Bluegrass Tournament

We will open housing on the **Passkey** system, provided by our local **Convention & Visitors Bureau**, on **November 3rd at 12noon**. Registration for the *Bluegrass Tournament* will begin Saturday, October 24th. Below is the Passkey link and the call center phone number.

Please keep in mind that housing will open to ALL clubs/teams that have **REGISTERED** for the tournament. In the last few years we have had no choice but to turn some clubs/teams away due to spacing and formatting restraints. With that said we have more than enough rooms contracted for the amount of teams & families that will be **ATTENDING** the tournament, but not enough for every team that registers. My point of telling you this is that in the event a “premier” property appears unavailable on Passkey when you go to book; does not necessarily mean that in December once the acceptance process has taken place that the “premier” property won’t open back up for room blocking.

The goal is to have the acceptance process completed by December 19th. At that time any rooms that have been held by clubs/teams that did not get accepted into the tournament will go back into general housing on Passkey for resale to either clubs/teams waiting or clubs/teams that would prefer to switch properties.

Passkey Information:

- **Please note that you may only block up to 20 rooms at one time under the same name or you can add each room under individual names.**

If you have a block exceeding 20 rooms you have the choice of going through Passkey blocking 20 rooms at a time or you can contact **Becca Lloyd** with the **Louisville Convention & Visitors Bureau**. She will be happy to assist with any large blocks and can be contacted by e-mail at housing@gotolouisville.com

Please make sure to include the following information in your e-mail:

- **Your name, Club name, and Team name**
- **The numbers of rooms needed**
- **The exact dates of stay**

If you book online you will select “**attende**” to begin blocking your rooms.

To block your rooms go to:

<https://resweb.passkey.com/go/2016ovvc>

If you prefer to use the call center the phone number is **800-743-3100**

(The call center is open 9am – 5pm EST Monday – Friday.)

The call center may ask you for an “access code”. **You will not have an access code** and let the representative know you are blocking your rooms under “**attende**”.

If you have any further questions regarding the process, please feel free to reach out to Noelle Kordes by e-mail, Noelle@ovvc.com or by phone, 502-473-1200. We are looking forward to another great Bluegrass!

